

A. Course Regulations

Students must attend all classes and complete all assignments and examinations. Failure to do so may result in a grade of "F" (Fail) or "W" (Withdrawn).

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Class Attendance and Class Cancellation

1. Class Attendance

Students must attend all classes and complete all assignments and examinations. Failure to do so may result in a grade of "F" (Fail) or "W" (Withdrawn).

If a student is absent from class for a reason that is considered an emergency, the student must provide a written explanation to the instructor within 48 hours of the absence.

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2. Class Cancellation

Classes will be cancelled if the instructor is absent for more than 10 business days.

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